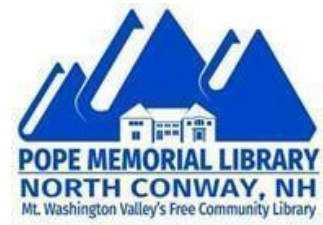


Pope Memorial Library

Book Selection



- A. To meet its objectives the PML will make available a collection of books and related materials that satisfies the informational, recreational, cultural reading needs, potentials of all ages and groups in the community without being restricted by any group. Books are included which meet the general demands of most of the citizens, including materials whose special qualities make them valuable to patrons with special needs, talents, problems, or interests.
- B. The Board of Directors is responsible for the selection policy. The Librarian will have the final authority and the responsibility in the selection of library materials for the development of the collection.
- C. The following guidelines will be considered when selecting materials: accurate information, reputation and significance of the author, extent of coverage, literacy quality, timeliness and good taste, quality of production, reputation and standards of the publisher.
- D. In the event that a patron objects to an item or items in the collection, he or she will be asked to put the objection into writing on the form provided for this purpose (*Citizen's Request for The Reconsideration of A Book*). The written objection will be reviewed by the Library Directors at the next regular meeting and the client will receive a written reply.
- E. Materials which are no longer useful to the PML are to be systematically removed from the collection according to accepted professional practices. These materials may be sold, given to other institutions, or destroyed.
- F. Gifts of books and other materials will be accepted on the condition that the library has the authority to make whatever disposition it deems advisable. Gifts of books and other materials may be rejected if this condition is not met and if the proposed item is in poor condition.
- G. The general book budget allocation is determined by the income received from the invested funds for non-fiction, fiction, and juvenile books.
- H. The book budget allocation for adult fiction is also determined by the income received from fees for Rental Books and from the Adopt-an-Author Program.
- I. The budget allocation for videos is determined by the income received from fees for Rental DVDs.
- J. The PML will adhere to the tenets set forth in the Library Bill of Rights and the Freedom to Read Statement adopted by the American Library Association.